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Thank you for your interest in the Pro Systems Fixed Asset System for Windows. To download and install the demo onto your computer system, please follow the instructions in this handout.

The demo version is a live version of the program but the number of assets in each company is limited to 25 assets. If you convert the demo version to a live version, your demo files will become live files.

If you have any problems or questions, be sure to contact our software support department.

Sincerely,

Gary Hutchins
President

Pro Systems Fixed Asset System
Demo Version 4.1.47 – 03/10/08

INSTALLING THE DEMO FROM OUR WEB SITE

- Through your Internet browser, go to our web site at <http://www.prosystems.com/fademo.htm> and continue with the steps below.
- Download the Installation Instructions. Click the page link to download (FAU4147D.PDF)
- Download the update (FAU4147D.EXE) onto your computer system. Be sure to remember where you save it.
- Double-click on the update file from your hard drive to unzip the update files. The update files will be stored on your hard drive in the temporary directory C:\FA4TEMP.
- From the directory C:\FA4TEMP, double click on the program SETUP.MSI to start the update. When the "PSI Fixed Asset Setup Wizard" screen appears, click the NEXT button.
- When the Custom Setup screen appears, click the "Browse" button on the "Location" line and change the "Folder Name:" field to C:\PSIFA\ (or to the drive and location where you wish to install the programs and click OK.
- Click the "NEXT" button and then the "INSTALL" button to install the programs.
- When complete, click the "FINISH" button.
- **To install the documentation files:** Select RUN from the START menu then enter C:\FA4TEMP\copydoc (assuming the temporary directory you created above is C:\FA4TEMP and that you Fixed Asset programs are located at C:\psifa) and click OK. The following files will be copied from the CD to your FA directory:
 - README.TXT
 - TUTORIAL.PDF
 - MANUAL.PDF
- **To install the tax fonts** (to allow for form printing): From the Start Menu, select Settings and then Control Panel. Double-click the Fonts icon. When the FONTS window opens, click File and then Install New Fonts. Then select the directory in which you installed the Pro Systems Fixed Asset System by double-clicking the C:\ under "Folders:" and then scroll down and double click on psifa. Several fonts should appear in the List of Fonts window. Click the Select All button and then click OK. The fonts will then be installed on your system.
- **Start the Fixed Asset System:** The new PSIFA programs are now installed and may be accessed from the PSI icon on your Windows desktop.
- **The first time you access the Fixed Asset system**, a Demo Version box will appear, click the OK button. An Error box will appear telling us that we need to find the Master File. Click the OK button. From the "Choose one:" box, click "Change Configuration" and click "S Sample Data C:\psifa\SampleData" and Click OK.
- To use the Sample Data, click "Select Company" from the left panel, highlight "SAMPLE Sample Company" and click the OK button.
- HELP screens provide detailed instructions on the use of the PSI Fixed Asset System. To access HELP while running the PSI Fixed Asset System, click the HELP button.

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- Once finished, the install has been completed. Delete the temporary directory C:\FA4TEMP and all files stored in this directory (**BE CAREFUL**).

TUTORIAL

The PSI Fixed Asset System Tutorial is a Microsoft Word document, TUTORIAL.DOC, found in the program directory (usually PSIFA) after installing the PSI Fixed Asset System. You can view or print the tutorial using Microsoft Word.

You are now finished with the installation.

FOR MORE INFORMATION OR SUPPORT, CALL PSI AT 1-800-849-0001.